

JAPANESE LANGUAGE MARKET 日本語市
May 6th , 2012, Sunday (12.00 pm - 3:30 pm)



Vendor Registration Form

DETAILS OF VENDOR

Reference No: _____

Person In Charge : _____
 Contact no : _____
 Vendor / Organization : _____
 Address : _____

Product Category Code: _____

| | Product Description / Item | Selling Price |
|---|----------------------------|---------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |

| Code | Product Category | Rental |
|----------|--|----------|
| A | Sales (cash transaction): Food & Beverage, Games, Souvenirs & Gifts | |
| (i) | local schools, colleges, universities | RM100.00 |
| (ii) | Private sector, Association, International colleges/universities | RM150.00 |
| B | Games & Japanese Language (non-cash transaction) | Free |
| C | Exhibitions, Performance, Promotions | |
| (i) | (a) local schools, colleges, universities | RM120.00 |
| (ii) | (b) Private sector, Association, International colleges/Universities | RM200.00 |

Setup Time Required: _____ Hour
 Use of naked flame: Yes / No

Notes

- Only 1 booth will be provided for 1 application form. The booth comes with 2 rectangular tables (each 3' x 3') and 2 chairs.
- Request for larger space or additional booths must be made separately and subject to the approval of the organizers.
- Rental fee will be charged as per product Category. The fee must be paid together with submission of this form.
 - 3.1 Methods of Payment
 - Cash or Cheque at JLSM's counter; cheque payable to Persatuan Bahasa Jepun Malaysia
 - Bank-in to HLB Account: 0050-1000-111-01
If bank-in method, kindly submit copy of bank-in slip together with this form.
- Vendors are not allow to sell mineral water or drinking water

Rules and Regulations:

- Acceptance is based on first come, first served basis and the organizers have the right to decline any application without attesting any reason(s);
- Allocation of the booth is at the discretion of the organizers;
- The MARKET opens from 12:00noon to 3.30pm. Vendors are to get their booth decorated and ready 30 minutes before the opening time. They must undertake to clean the booth and return it to the organizers 30 minutes after closing time. Any decorations and equipment brought in by the the vendors and unsold products must be taken back by the vendors at the close of the MARKET;
- All sales are transacted in cash. All vendors are advised to take extra care for their cash or petty cash. The organizer will not be held responsible for any lost of cash ;
- Vendors are fully responsible for their products sold. They shall indemnify the organizers at all times against any claims arising from the losses or damages suffered by the purchaser through the use or consumption of their products;
- All food sold must be HALAL and hygienic;
- The organizers reserve the right to disallow any proposed sale of goods should the same product is offered by too many vendors or they are found not suitable in the opinion of the organizers;
- Vendors must ensure safety in and around their booths to ensure that no injury is caused onto the visitors or damages to the property;
- the organizers are not held liable for any damages or lost incurred by the vendors through theft, power failure, riots and natural disasters;
- The organizers reserve to make any last minute changes to the overall layout of the MARKET as well as the design of the booths without prior notice to the vendors;
- Vendors must inform the organizers a week before should they decided to withdraw their application. Failing which they will be excluded from future participation.

I hereby confirm that the above details are genuine and agree to abide by the above rules and regulations

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VENDOR'S SIGNATURE

| | |
|---------------------------|----------------------|
| Status: Approved / Reject | AUTHORISED SIGNATURE |
| Date of Receipt: | |

Please Fax Application to JLSM at 03-6259 9180 or email to jlsm.enquiries@gmail.com by **April 10th 2012**